

A G E N D A

**WORK SESSION
BOARD OF COMMISSIONERS
CITY OF FRANKFORT, KENTUCKY
315 WEST SECOND STREET
FRANKFORT, KY 40601
(502) 875-8500**

**NOVEMBER 18, 2002
5:00 P.M. (EST)**

1. CALL TO ORDER/ROLL CALL

2. CITY MANAGER REPORT:

The City Manager will provide a report on City business and respond to any questions from the Board of Commissioners.

- a. Purchasing Manual
- b. Performance Evaluation System.
- c. Media Relations Policy.

Attachments: None.

3. SPECIAL PROJECTS:

The Director of Public Works and other City staff will provide an update on public construction projects in the community.

Attachments: None.

4. DISCUSSION ITEMS:

4.1 River View Park property acquisition.

Background: At the 11/4/02 City Commission work session, Mayor May advised that a property owner adjacent to River View Park along Wilkinson Boulevard was interested in discussing sale of property to the City of Frankfort. Mayor May indicated that the property owner would be invited to the 11/18/02 work session for discussion purposes.

Attachments: Property sketch.

4.2 Discussion on group medical insurance coverages and agent of record services.

Background: This item was reviewed in detail at the 11/4/02 work session. At that time Personnel Director Brenda Kersey provided an overview of the group medical insurance program for City employees and Mr. Dennis Krol provided commentary on agent of record services.

The City staff has been conducting further research on the group medical insurance program, as directed by the City Commission. Contact has been made with Senior Vice President Darryl Hofe, representing Accordia of Kentucky, the Third Party Administrator (TPA), regarding specific recommendations for program design and cost. Mr. Hofe will be in attendance at the 11/18/02 work session to present his findings and recommendations to the City Commission.

Mr. Dennis Krol from Krol Insurance Agency has also been invited to attend the work session.

In addition to the invited guests to address this topic, Personnel Director Brenda Kersey and Finance Director Jim Rogers will jointly make a presentation on potential modifications to the

Group insurance program.

Attachments: None.

4.3 Discussion on proposal for "Discover America" television documentary on the City of Frankfort.

Background: The City Manager has received correspondence from the Teaching Learning Network in West Palm Beach, Florida, advising that a television documentary is planned on the Frankfort community to be broadcast in an episode on "Discover America" on the Travel Channel. The proposal involves a cost sharing with the Teaching Learning Network, if the City desires to proceed with the television documentary.

The City Manager will brief the City Commission on the aspects of cost sharing for this television documentary. Mr. Darrell Gilliam from CCEIDA will also be in attendance to discuss the cost sharing.

Attachments: Letter from Teaching Learning Network dated 11/14/02 with attachments.

4.4 Review of the 2003 Planning Session of the City Commission.

Background: The City Commission traditionally conducts a planning session on City goals and priorities following each general municipal election. The City Manager has been conducting individual interviews with members of the City Commission to seek input on the upcoming planning session. The City Manager will provide a listing of potential topics for the planning session under separate cover.

Attachments: None.

5. AGENDA ITEMS SCHEDULED FOR REGULAR MEETING ON NOVEMBER 21, 2002

6. DEPARTMENTAL REPORTS

7. CITIZEN COMMENTS

8. OTHER BUSINESS

9. ADJOURNMENT